

The mission of Community Health Programs is to improve the health of people throughout Berkshire County by delivering exceptional compassionate health care.

Job Title: Behavioral Health Consultant
Department: Berkshire County
FLSA Status: Non-exempt
Hours: Full Time
Operationally Reports To: Director of Behavioral Health
Direct Reports: N/A
Updated: Sept 2021

Summary: The Behavioral Health Consultant will advocate and help clients gain access to resources while addressing their personal issues, such as mental illness, addiction and abuse. This person will support CHP's mission, vision, and values and will adhere to compliance protocols as well as CHP's policies and procedures.

Behavioral Health Consultant Essential Duties and Responsibilities:

- Work closely with all members of the healthcare team in development of the Plan of Treatment, including discharge plans, based on the psychosocial assessment and accepted social work interventions.
- Develop and maintain thorough knowledge of referral resources throughout the service area.
- Adhere to all third party payer requirements.
- Maintain accurate and timely records, including clinical progress notes, according to facility policy.
- Provide positive customer relations in dealing with patients, families, primary care providers and other members of the healthcare team, referral sources, services agencies and others.
- Adhere to all department/facility policies.

Competencies: To perform the job successfully, an individual should demonstrate the following competencies:

- Behave ethically and professionally.
- Demonstrate excellent communication skills both verbally and in writing.
- Work with diverse populations.
- Collaborate well with others.
- Develop care plans for patients in different developmental stages.

Essential Skills and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education: Master's degree in Social Work
License: Professional license per state law
Experience: One (1) year full time

Physical Requirements:

- See ADA form